

CONVENTION CALL

8th PSAC Atlantic Regional Triennial Convention | June 3-6, 2021



PSAC · Atlantic
Public Service Alliance of Canada

PSAC Atlantic – Solid as a Rock!



PSAC RESCHEDULED REGIONAL CONVENTIONS: MESSAGE FROM THE NATIONAL PRESIDENT

The COVID-19 pandemic has impacted members and our communities across the country. This continues to be a challenging time for everyone, and I salute the dedication of our activists in continuing to serve the membership.

As we adapt to living and working in the new COVID-19 reality, we have adjusted how we conduct our union business and events. This includes our PSAC Regional Conventions, which we were forced to postpone in 2020. The PSAC National Board of Directors has endorsed that these conventions proceed as virtual events, utilizing an electronic platform to ensure members' participation in the democratic process of our union, in a manner that protects their health and safety.

I know that members were looking forward to coming together at these conventions, to debate resolutions, elect officers, and set the future direction of their region. However, with so much uncertainty surrounding the future of the pandemic and its impacts on health, travel, and public safety, we cannot place members and their families at any additional risk. Nor can these conventions be further postponed. We are committed to recreating the convention experience as best possible, using a specially designed virtual convention platform. The work that must be accomplished at convention will get done, and members will be engaged in this process.

In conducting our Regional Conventions virtually in 2021, we shall be recreating to the extent possible the conventions that were to take place in 2020. Therefore, these are not new conventions, but a re-establishment of the 2020 Regional Conventions. The delegate entitlement calculation that was utilized for the 2020 Regional Conventions shall be maintained for the rescheduled 2021 conventions. **Further details on the virtual convention platform, as well as a revised convention call-out, will be issued in the near future.**

I will miss spending time with members at these conventions and I look forward to when we can all be together again in person. I recognize that virtual conventions will be a big change for our union, but I am confident that members will rise to this challenge – just as they have met the challenge of work and life during COVID-19. Our collective solidarity will power us through this pandemic and help to build a more positive future.

In solidarity,

Chris Aylward
National President
Public Service Alliance of Canada

MESSAGE FROM THE REVP

Sisters, Brothers and Friends,

We hope this new Convention Call will provide you with all the necessary information required for you to register and virtually participate in the 8th Atlantic Regional Triennial Convention of the Public Service Alliance of Canada. The Convention will be held online beginning Thursday, June 3 and concluding on Sunday, June 6, 2021.

The theme of this Convention, "PSAC Atlantic – Solid as a Rock!" it speaks to a Region where our members are strong, inclusive and stand together in solidarity.

The attached guide will provide delegates and observers with the information needed to register, submit new resolutions, explain the nomination process for elections as well as delegate expense reimbursement.

There will be a new, online registration form, for all delegates and observers to apply. **Everyone must re-apply** and previously submitted applications will be discarded.

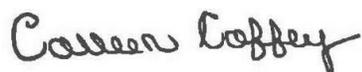
Details and Convention information/updates will be made available at the regional website by visiting <https://psacatlantic.ca/our-organization/convention-2021>

I realize this call out is long, but it contains all the details you will require to participate in this virtual Convention.

Please feel free to contact the REVP Office if you have any questions.

PSAC Atlantic REVP Office
Tel: 902-445-0925 or 1-888-808-5544
Email: atlconvention@psac-afpc.com

In solidarity,



Colleen Coffey
Regional Executive Vice-President
Public Service Alliance of Canada, Atlantic Region

LOCATION, CONVENTION SCHEDULE & REGISTRATION INFORMATION

Attention: All Locals/Branches of the Atlantic Region,
National Board of Directors,
Component Full-Time Vice-Presidents of the Atlantic Region,
Atlantic Regional Council,
Area Councils,
Regional Women's Committees,
Human Rights Committees,
Regional Young Workers Committees;
National Indigenous Peoples Circle Representatives, Atlantic

**The Atlantic Regional Triennial Convention of the
Public Service Alliance of Canada will be held virtually
Thursday, June 3, 2021 - Sunday, June 6, 2021**

Deadline for Emergency Resolutions:	Wednesday, February 17, 2021 by 4:00 PM (AST)
Deadline for Delegate Registration:	Wednesday, March 17, 2021
Deadline for Alternate Registration:	Wednesday, March 17, 2021
Deadline for Observer Registration:	Wednesday, March 17, 2021

INTRODUCTION

Introduction

The COVID-19 pandemic forced the 2020 Regional Conventions to be postponed to 2021. For the first time in PSAC history, our Regional Conventions will be held virtually. This document refers to PSAC Atlantic Region 'postponed Regional Convention', which means the 2020 Regional Convention that will be held virtually in 2021.

In recreating Conventions as virtual events, changes are required to the standard hours of session, agenda, and rules of order utilized by PSAC. These changes are intended to help delegates address the priority convention business in a manner that respects the challenges of conducting these conventions virtually. They include:

1. **Hours of Session:** shall be 4.5 hours per day, in 90-minute segments, with breaks in-between sessions. All caucuses will take place outside of the Convention hours of session.
2. **Agenda:**
 - a. shall contain the priorities which each convention must address the following: passing a budget, election of officers, and priority resolutions. Resolution Committees have been asked to prioritize their resolutions and present their **ten (10)** priorities to convention. All outstanding resolutions remaining at the conclusion of each convention shall be referred to the appropriate Regional Council.
 - b. The use of guest speakers has been restricted to the PSAC National President only.
 - c. Component caucus meetings will take place outside the hours of session.
 - d. Any all-candidates meetings will occur outside the hours of session.
 - e. Orientation and training for delegates will be scheduled in advance of each convention.
3. **Rules of Order:** Revised rules of order will be produced to better reflect the functioning of virtual Regional Conventions. Additional materials to assist with members' participation on the virtual convention platform will also be prepared.

PSAC Conventions are traditionally an opportunity to bring members together. While COVID-19 has impeded our ability to be together in person, we shall come together virtually to participate in this important democratic process. There may be instances where delegates and observers will want to congregate in person to participate in their regional convention. Given the unknown evolution of the pandemic, all members are advised to respect the public health directives issued by the relevant municipal, provincial and federal health authorities regarding restrictions on in-person gatherings.

PSAC will not place members and their families at any additional risk, therefore all delegates and observers are asked to respect health and safety guidelines when participating in their Regional Convention.

DELEGATE REGISTRATION

DELEGATE REGISTRATION

There will be a new online registration form, for delegates to apply. Previously submitted applications have been discarded. An email reminder will be sent to all those who applied online previously to ensure they are aware.

All delegates attending this Convention must be members in good standing of PSAC, elected by the appropriate union body or delegated by virtue of their position (such as a member of Regional Council or as a National Officer).

If a delegate is being replaced by a duly elected alternate, minutes of the meeting where this election took place must be provided by the submitting body. This election shall be conducted per the appropriate local/branch/component by-laws. **Components shall confirm their delegation to PSAC, including any changes made to their delegation.**

The elected delegate representing an Area Council or Regional Committee shall be confirmed as per this process. A new election is not required if the previously elected delegate or their elected alternate will be attending the postponed Regional Convention; the Area Council / Regional Committee shall be asked to reconfirm their delegate.

Should neither the elected delegate nor alternate be able to attend the postponed Regional Convention, the Area Council / Regional Committee shall be required to conduct a new election for their delegate. This election shall be conducted per the Area Council / Regional Committee by-laws. The new delegate must be registered within the period of delegate confirmation defined in this callout to avoid being a late delegate.

For those union bodies that did not register their full complement of delegates (or any delegate) by the original 2019/2020 deadline, they will be able to utilize their full complement and register their delegate(s) to the postponed Regional Convention, within the reopened delegate registration period. Such delegates will not be considered as late. Any election required to fulfill delegate complement shall be done in compliance with the by-laws of the relevant union body (Local/Branch, DCL, Component, Regional Committee, Area Council).

Registration is to be done by completing the online registration form, found on the PSAC Atlantic website: <https://psacatlantic.ca/our-organization/convention-2021>

Previously submitted applications have been discarded. Please ensure you re-apply.

DELEGATE REGISTRATION FEE

No registration fee shall be charged for the virtual Regional Convention.

DELEGATE ENTITLEMENT

DELEGATE ENTITLEMENT

1. The delegate entitlement calculation, done in conformance with Section 16 of the PSAC Constitution by the PSAC Director of Finance responsible for Membership Administration in 2019 remains valid for the postponed Regional Convention.
2. Locals/Branches who have experienced increases or decreases in membership since September 2019 will not see a change to their delegate entitlement; it remains as previously calculated, based on their best month for the period October 2018 to September 2019.
3. Revisions to the delegate entitlement calculation methodology for closed-shop units made by the PSAC National Board of Directors in February 2020 remain in effect for the postponed regional convention. The National Board of Directors has confirmed that any changes to delegate entitlement that resulted from their decision are not considered as late delegates.
4. Regional Committees and Area Councils who met their constitutional requirements to qualify for delegate entitlement in 2019 must maintain their constitutional requirements in 2020/2021 in order to preserve their delegate entitlement to the postponed Regional Convention. If a Regional Committee or Area Council did not qualify for delegate entitlement in 2019 and has since met their constitutional requirements, they remain ineligible to be delegated to the postponed Regional Convention.
5. Any union body that was not in compliance with the relevant by-laws and/or the PSAC Constitution when the original calculation of delegate entitlement was done, and has since become in compliance, is not now entitled to be delegated to their postponed Regional Convention.
6. As the original calculation of delegate entitlement remains in effect, any new Local or DCL that has joined PSAC since September 2019 may attend their Regional Convention as an observer.

WHO CAN BE A DELEGATE TO THE ATLANTIC REGIONAL TRIENNIAL CONVENTION?

At the 2018 PSAC National Triennial Convention, Section 16 of the PSAC Constitution was amended to define the delegate entitlement to all PSAC Regional Triennial Conventions. This Constitutional definition therefore supersedes the language regarding Regional Convention participation in our Atlantic Regional Council Bylaws.

(Please see pages 33-35 of the PSAC Constitution for the specific text)

DELEGATE ENTITLEMENT

SECTION 16 - COUNCILS AND REGIONAL TRIENNIAL CONVENTIONS

Sub-Section (5)

Regional Conventions shall take place over three (3) days commencing on a Friday.

Sub-Section (6)

For the purpose of representation at a PSAC Regional Triennial Convention:

(a) Local Component Delegates

Each local (Components and DCLs) shall be entitled to one (1) delegate for the first one (1) to two hundred and fifteen (215) members and one (1) additional delegate for each additional two hundred and fifteen (215) members or fraction thereof.

1 to 215 members = 1 delegate
 216 to 431 members = 2 delegates
 432 to 647 members = 3 delegates
 648 to 863 members = 4 delegates
 864 to 1078 members = 5 delegates
 1079 to 1294 members = 6 delegates

(b) Automatic Delegates

Up to twenty (20) members of their respective Regional Councils shall be delegates;

(c) Area Councils

Each active Area Council shall be entitled to elect one (1) delegate;

(d) Regional Women's Committee

Each active Regional Women's Committee shall be entitled to elect one (1) delegate;

(e) Regional Human Rights Committee

Each active Regional Human Rights and Equity Committee shall be entitled to elect one (1) delegate;

(f) National Indigenous Peoples' Circle

Two (2) elected regional National Indigenous Peoples' Circle representatives shall be delegates;

(g) Regional Young Workers Committee

Each Regional Young Workers Committee shall be entitled to elect (1) delegate;

(h) Component National Officers

Component national officers shall be delegates in the region in which they live or work.

(i) Members of National Board of Directors

Members of the NBoD and full time Component Vice-Presidents shall be entitled to delegate status in the caucus they have elected to participate in as per Section 19, Sub-Section 5



DELEGATE ENTITLEMENT

Sub-Section (7)

- (a) Component officers as defined in Component By-Laws that meet the following criteria shall be delegates to their respective Regional Convention:
- (i) the officer must be a full voting member of the Component executive and elected by the Component Convention delegates or the membership at the national or regional level; and
 - (ii) the officer must live or work in the Region.
- (b) Delegation to a Regional Convention of any Component officer not included in (a) above will require a recommendation from the National President and approval from the NBoD.

Sub-Section (8)

Remuneration of delegates shall be in accordance with Section 24, Sub-Section (21).

Sub-Section (9)

No member shall attend more than one Regional Convention as a delegate per convention cycle.



The deadline for delegate registration is: **Wednesday, March 17, 2021.**

There will be a new online registration form, for delegates to apply. Previously submitted applications have been discarded.

An accounting of the highest number of members for the period of 12 months prior to the date of the Convention Call, as provided by the office of the PSAC Director of Finance Branch, will be used to determine the number of delegates each Component Local/Branch and DCL is entitled to send to Convention, as per Section 16, Sub-Section (6)(a) of the PSAC Constitution.

This information is being tabulated by the staff at headquarters and is expected to be available and communicated to Component National Officers by mid to late November. In the interim, Locals and Branches should prepare to (s)elect the number of delegate(s) and alternates appropriate to the language contained in Section 16, Sub-Section (6).



OBSERVERS

OBSERVERS

Observers must register online for Convention by March 17, 2021 at:
<https://psacatlantic.ca/our-organization/convention-2021>

Previously submitted online applications will not be accepted.

Observers must be members in good standing.

No registration fee shall be charged for observers to the postponed Regional Convention.

PSAC Atlantic is not responsible for any costs incurred by observers. Regional Committees and Area Councils are reminded that they cannot spend committee/council funds on observers.



LOSS OF SALARY, FAMILY CARE EXPENSE REIMBURSEMENT

LOSS OF SALARY

REMINDER: Delegates must ensure that they have been granted leave from their employer to attend the Regional Convention.

Actual loss of salary will be reimbursed for working hours lost during the Regional Convention. There will be no compensation of salary for weekends except for delegates who are regularly scheduled to work on a Saturday or a Sunday upon receipt of official work or shift schedule. There will be no overtime compensation.

LEAVE WITH PAY UNION AUTHORIZATION LETTERS

Treasury Board members, Parks members and CFIA members attending the Convention as delegate will receive a Union Authorization letter from the REVP office authorizing their participation at the Atlantic Regional Triennial Convention.

- The member will enter the leave request for the union activity in the Leave Management System using code 641 and submit an electronic copy of the letter to their delegated manager.
- The leave request will be routed to the member's delegated manager for review.
- The information entered in the Leave Management System will be used by the employer to invoice the PSAC for applicable loss of salary.

EXPENSE CLAIMS

All delegate expense claims must be submitted electronically through the Member Expense Portal (MEP). The MEP is located on the PSAC Members Portal website at psacunion.ca. Claims must be submitted within 90 days of the PSAC Atlantic Regional Triennial Convention.

Please be advised that meals and incidentals will not be compensated.

Administrative staff will be available to assist you, if required in completing your expense claim. Please have proof of shift schedule handy, if applicable.

FAMILY CARE

The objective of the PSAC Family Care Policy is to remove a barrier which may prevent delegates from participating fully in union activities and which provides for the reimbursement of family care expenses. A copy of the policy is available on the PSAC website at psacunion.ca/family-care-policy.

Family care arrangements will be provided based on requests identified on the registration form.



CONVENTION RESOURCES

CONVENTION WEBSITE

ACCOMMODATION FOR DISABILITIES

GOING GREEN AT OUR CONVENTION

Climate change, global warming and the protection of our environment are union issues. Conventions, conferences and meetings all have an impact on our environment. We can help reduce this impact by adopting environmentally friendly practices. PSAC has worked to create a more sustainable Convention to reduce our carbon footprint. Our actions have included reducing the amount of paper and materials distributed by using the convention app that will be provided; as well as providing clean public water, and recycling and reusing Convention materials. Together, we can make a difference.

ONLINE CONVENTION RESOURCES

A copy of the Atlantic Regional Bylaws is available on the PSAC Atlantic website: <http://psacatlantic.ca/content-type/laws-0>

You may also contact the office of the Regional Executive Vice-President.

Details of the Atlantic Convention, including agenda and program, rules of order, copies of resolutions and committee reports as well as other items of interest will be provided as soon as they become available.

ACCOMMODATION FOR DISABILITIES

PSAC strives to ensure that our events are barrier-free for delegates with disabilities. Accommodation will be provided based on requirements and functional limitations identified on the registration form.

CONNECTIVITY

Registered delegates will be provided with information on the technical requirements necessary in order to participate in the Atlantic Regional Convention.

Delegates will be asked to confirm their ability to connect to the virtual Convention platform in advance and PSAC will assist with delegates' convention connectivity.

Training on the virtual Convention platform will be provided to delegates and observers in advance of the Atlantic Regional Convention.

TRAINING

PSAC Atlantic will provide pre-convention course and information on the revised rules of order. This information will be provided to registered delegates and observers as it becomes available. Please also check the website for updates at <https://psacatlantic.ca/our-organization/convention-2021>



EMERGENCY RESOLUTIONS

RESOLUTION SUBMISSION PERIOD

Only emergency resolutions can be submitted to the Atlantic Regional Convention. **The deadline for submitting emergency resolutions is:**

4:00 PM (AST) on February 17, 2021 *and must be forwarded to the office of the Regional Executive Vice-President in electronic format to atlconvention@psac-afpc.com*

Emergency resolutions submitted during this period must concern an urgent priority, on a new issue that became significant for PSAC members over the past year. Emergency resolutions cannot treat a subject that has already been considered by resolution committees. For clarity, an emergency resolution:

- a) Must be on an urgent new priority or new significant issue.
- b) Cannot call for the same action or outcome as resolutions submitted previously.
- c) Cannot resubmit a resolution that had previously been determined to be out of order, in whole or in part, by the PSAC National President.
- d) Cannot resubmit a late resolution from the 2020 Regional Convention.
- e) Cannot resubmit a resolution that had previously been rejected because the original union body did not have the authority to submit resolutions to a Regional Convention.

RESOLUTION COMMITTEE REPORTS

Resolutions committees shall review the emergency resolutions submitted to determine whether they have met the above criteria, with guidance provided by the PSAC National President as required. Resolution committees are to prioritize all their resolutions; both emergency and previously submitted resolutions and then prepare/update their reports accordingly.

Resolutions Committees may amend the order of their priorities to include the emergency resolutions, but they cannot amend any recommendations made on resolutions previously submitted.

Given the time constraints of the virtual Regional Convention, resolutions committees should be prepared to present their top ten (10) priority resolutions only.

LATE RESOLUTIONS

Resolutions submitted after the deadline of 4:00 PM (AST) February 17, 2021 shall be considered late. They will be referred to the appropriate resolutions committee for a recommendation and treated as the final order of business at Regional Convention, or by regional councils following the Regional Convention. A late resolution cannot be moved up in the order of business by delegate motion. Late resolutions that had been submitted to the postponed 2020 Regional Convention will continue to be treated as late resolutions at the virtual Regional Convention.

EMERGENCY RESOLUTIONS

RESOLUTION FORMAT

Submitted resolutions must comply with the following criteria:

Format:

- ✓ Formatted in 14-point Arial font;
- ✓ Concise, focused, and limited to 150 words;
- ✓ Utilize either the traditional or clear language format and include the title, originating body and language of origin;
- ✓ Not include any special formatting such as boxes or drawings;

Approved:

- ✓ Resolutions cannot be submitted by individual members. They must be voted on and endorsed by the appropriate originating body (i.e. Local, Area Council, etc.) prior to being submitted;



Content:

- ✓ Addresses just one topic (issue) and has one major objective;
- ✓ In simple wording, clearly identifies the issue and the action(s) required;
- ✓ Ensure that each Be it Resolved clearly articulates the action sought and is able to stand alone;
- ✓ Does not call for an action or outcome that contradicts or contravenes the PSAC Constitution;
- ✓ Ensures that the action proposed is within the jurisdiction of the organization to implement;
- ✓ Respects the mandate of Convention – i.e. do not submit bargaining demands via a Convention resolution;
- ✓ Does not duplicate an existing Resolution of Record;
- ✓ Builds in accountability – i.e. deadlines, who is responsible for implementing the proposed action, what resources are required;
- ✓ Allows for flexibility in implementation, as it's the result that counts;
- ✓ Is not calling for something that is already enacted;
- ✓ Applies the Who, What, When, Why and How test;

On Time:

- ✓ Emergency Resolution submitted by 4:00 PM (AST) on Wednesday, February 17, 2021.

EMERGENCY RESOLUTIONS

Examples of traditional and clear language format resolutions are included at the end of this document.

The "Be it resolved" and "Be it further resolved" (or "The PSAC will" in clear language format) clauses are the most important parts of the resolution as these are the points delegates will be debating. Therefore, it is important that they are drafted in such a way as to stand alone.

DEADLINE FOR EMERGENCY RESOLUTIONS

Emergency Resolutions to Convention must be forwarded to the office of the Regional Executive Vice-President by 4:00 PM (AST) on Wednesday, February 17, 2021. Please submit resolutions in electronic format to: atlconvention@psac-afpc.com

TIPS FOR WRITING GOOD RESOLUTIONS

A good resolution:

- uses clear simply wording
- is concise and focused, and respects the 150-word limit
- deals with just one topic (problem) and has one major objective
- clearly identifies the problem
- specifically outlines the required action
- builds in accountability (i.e. deadlines, who will be responsible for implementing the proposed action, what resources will be required)
- ensures the action proposed is within the jurisdiction of the organization to implement
- isn't something that it constitutionally dealt with in another way (i.e. bargaining demands)
- allows for flexibility in implementation - it's the end results that counts
- is submitted on time, prior to the 4:00 PM (AST) deadline on Wednesday, February 17, 2021
- isn't about something that is already enacted
- applies the WHO, WHAT, WHEN, WHY and HOW test.

Please note - Bargaining demands will not be accepted as there are other mechanisms in place to address them.

Should you have any questions regarding the resolutions process, please contact the REVP Office at (902) 445-0925 (1-888-808-5544) or by email at atlconvention@psac-afpc.com

EXAMPLE RESOLUTIONS

TRADITIONAL FORMAT	CLEAR LANGUAGE FORMAT
<p><i>RE-ESTABLISHMENT OF THE COURT CHALLENGES PROGRAM</i></p> <p>WHEREAS the Court Challenges Program, which provided funding to challenge laws and policies that violate Constitutional equality rights, was abolished by the Conservative government; and</p> <p>WHEREAS in the past, this program allowed citizens to defend their fundamental rights – rights that many would have not had the financial means to defend without this program; and</p> <p>WHEREAS without the Court Challenges Program, only people with means have access to the legal system to challenge unjust laws;</p> <p>BE IT RESOLVED THAT PSAC support the rights of citizens by taking a public stand in favour of re-establishing the Court Challenges Program; and</p> <p>BE IT FURTHER RESOLVED THAT PSAC support all campaigns to have the Court Challenges Program re-established in its entirety.</p>	<p><i>MENTAL HEALTH AWARENESS IN THE WORKPLACE</i></p> <p>BECAUSE mental health issues affect many of our members and is the leading cause of stress in the workplace; and</p> <p>BECAUSE there needs to be an increased awareness of mental health issues; and</p> <p>BECAUSE there needs to be consistency in dealing with mental health issues;</p> <p>PSAC WILL develop a presentation document on mental health and make it available to all locals to increase awareness on mental health issues in the workplace.</p>

ELECTIONS

ELECTIONS

The following positions will be elected at the 8th Atlantic Regional Triennial Convention:

- The Regional Executive Vice-President (REVP)
- The Alternate REVP
- The 2nd Alternate REVP

Regional Council Directors and 2 Alternates to be Elected

(except for REVP and alternates, these elections may take place outside of the normal hours of session).

- | | |
|--|---------|
| • Directly Chartered Locals | one (1) |
| • Francophone | one (1) |
| • Indigenous | one (1) |
| • LGBTQ2+ | one (1) |
| • Members with Disabilities | one (1) |
| • Non-Treasury Board/Separate Employer (Maritimes) | one (1) |
| • Non-Treasury Board/Separate Employer (Newfoundland & Labrador) | one (1) |
| • Provincial Directors for each Province | two (2) |
| • Racially Visible | one (1) |
| • Women (Maritimes) | one (1) |
| • Women (Newfoundland & Labrador) | one (1) |
| • Young Workers (35 years of age and under) | one (1) |



NOMINATIONS & CAMPAIGNING

NOMINATIONS

Nominations may be submitted between February 3 – April 28, 2021

The nominations form must be submitted electronically. Should a candidate, nominator, or seconder be unable to sign and scan the nominations form, the Atlantic Regional Coordinator, Anna Goguen goguena@psac-afpc.com will accept an email confirmation from the candidate, nominator, and/or seconder as attestation of their signatures.

Any member in good standing may run for union office; however, their nominator and seconder must be a delegate to the Regional Convention at which the member is standing for election.

In cases where a nominator or seconder have withdrawn their support for a candidate, a new nominations form shall be required before the deadline. As a new nomination it shall be added to the nominations in the order received.

CAMPAIGNING

Candidates campaign material must comply with the PSAC Constitution. Any concerns regarding campaign materials are to be communicated to the PSAC National President.

Candidates are to only use their own personal social media account(s) to promote their candidacy to the membership.

No candidate may employ the logos, letterhead, social media or other communication tools of PSAC, PSAC Atlantic Region, or any related Union body in their campaign materials.

Candidates for the positions of Regional Executive Vice-President (REVP), Alternate REVP and 2nd Alternate REVP will be asked to participate in an all-candidates' debate being held on Thursday, June 3, 2021 from 7:00 – 8:00 PM. Members may submit questions for this debate, in the language of their choice, to the PSAC Atlantic Regional Coordinator, Anna Goguen via email to goguena@psac-afpc.com by **Wednesday, May 5, 2021 at 4:00 PM (AST)**

PSAC will review questions submitted. Due to time constraints, not all questions will be utilized in the debate. Further guidelines regarding the conduct of regional election campaigns will be provided by PSAC in due course.

PREPARING FOR CONVENTION

CONVENTION PROCEDURES COURSE

The Atlantic Region is planning on offering the Convention Procedures Course across the Region to help prepare members for the Virtual PSAC Atlantic Regional Triennial Convention.

By the end of the course, participants will understand the purpose of conventions, become familiar with convention procedures such as voting, elections, reports, etc., and become more skilled at using Rules of Order. We will examine the roles of convention committees, committee chairpersons, convention chairpersons, and gain some understanding of the dynamics of conventions.

Dates and Locations for the Convention Procedures Course will be released at a later date.

Advance registration is required for all PSAC courses and can be found on the PSAC Atlantic website at <http://psacatlantic.ca/our-organization/education-program>

